



TOWN OF WASAGA BEACH

2012 SUMMER EMPLOYMENT OPPORTUNITY (MAY – SEPTEMBER)

MUNICIPAL BY-LAW ENFORCEMENT OFFICERS

FULL-TIME & PART-TIME

The Town of Wasaga Beach is now accepting resumes for Seasonal Full-Time and Part-Time Municipal By-Law Enforcement Officers for the summer months.

Seasonal Municipal By-Law Enforcement Officers are responsible for: receiving and resolving complaints regarding the following By-Laws; Noise, Fire, Littering, Business Licensing, Parking Control, Clean Yards and Property Standards, etc. Officers will maintain a daily notebook and file detailed reports on each occurrence and issue Provincial Offence Notices and Parking Infraction Notices in accordance with the Provincial Offences Act, using tact and diplomacy at all times.

Selected candidates will generally receive days off through the week and be required to work WEEKENDS during the summer. Full-time incumbents will be required to work a combination of 12 & 8 hour shifts, totaling a 44 & 36 hour work weeks, and Part-time incumbents will be required to work 8 hour shifts, totaling 32 hours per week. The Municipality will supply appropriate uniforms to the successful applicants; however appropriate black footwear will be the responsibility of each individual.

Qualifications:

- Be a registered full-time secondary/post-secondary student in a post secondary Law program, or related program, during the preceding academic year and preferably be returning to school on a full-time basis in the next academic year (recent graduates will be considered);
- Previous enforcement experience considered an asset;
- Must have good public relations & communication skills;
- Ability to work a variety of shifts; including days, evenings, nights and weekends;
- Physically fit;
- Possess valid First Aid and CPR certificates;
- Possess a valid Class G Ontario Driver's License in good standing (abstracts required if hired);
- Ability to provide a clean Criminal Records Check (if hired);

Hourly Rate: \$12.93 - \$13.58 (2011 rates)

Qualified individuals should submit a detailed cover letter and resume by: February 17, 2012 at 4:30 p.m. clearly indicating the position of interest (Full Time, Part Time or Both) and when you will be available for an interview to: Human Resources, Town of Wasaga Beach, 30 Lewis Street, Wasaga Beach, ON, L9Z 1A1, Fax: 705-429-6732, hr@wasagabeach.com

We thank all applicants, however, only those selected for an interview will be contacted. Personal information will be used for the purpose of determining suitability for the position only and in accordance with the Municipal Freedom of Information and Protection to Privacy Act.