

## MUNICIPAL LAW ENFORCEMENT OFFICER (Fulltime)

*Located just north of Toronto in the Region of York, the Town of East Gwillimbury is the GTA's top growth municipality. Our communities include Holland Landing, Sharon, Queensville and Mount Albert – each with their own rich history and unique charms. As one of Ontario's growth centres, East Gwillimbury's population is projected to reach 150,000 by 2051. By joining the EG team you will help shape our growing community.*

*East Gwillimbury offers a fully balanced lifestyle and is a wonderful place to live and work. Our municipal offices are easily accessible off of Highway 404 and a short 15 min drive from Highway 400 allowing for short average commute times for staff. Enjoy competitive wages, progressive extended health plan, employee assistance program, and active social and wellness committees. Convenient parking, outdoor seating areas, and easy access to trails allow you to enjoy the beauty of EG while at work.*

*With guidance from our Strategic, Official and Master Plans and Character Community attributes we are a high performance Town and our staff are committed to providing service and excellence.*

Reporting to the Manager, By-law Enforcement Services, the Municipal Law Enforcement Officer will identify and investigate alleged municipal by-law violations; negotiate compliance through verbal and written communication and proceed with legal action in accordance with applicable legislation and regulations. This position will inspect properties, vehicles, and buildings to ensure compliance with various by-laws and related provincial legislation, as well as conduct field and site inspections, and act as an expert witness on behalf of the municipality in legal proceedings. Champions the Town's Strategic Plan, Community Vision, and Council goals/decisions; and models and champions the Town's values as a Character Community.

Successful candidates must have formal academic training in Law Enforcement that includes a two year diploma/certificate in Police Studies/Foundations, Law & Security, Justice & Administration or related discipline, or combination of education and experience in by-law and licensing enforcement. Demonstrated experience of two years in progressive Municipal By-law Enforcement and Licensing positions or related enforcement experience (preferably in a municipal environment). Thorough working knowledge of the Provincial Offences Act, Highway Traffic Act, Municipal Act, Ontario Building Code and other pertinent legislation related to municipal by-law enforcement; and municipal by-law enforcement processes and practices including court documentation and proceedings.

Class G Driver's License, in good standing.

Certification as a Certified Property Standards Officer (CPSO) Ontario Association of Property Standards Officers in Ontario, and Certified Municipal Law Enforcement Officer through the Municipal Law Enforcement Officers Association of Ontario is considered an asset.

**Salary Range: \$71,963 - \$84,630 (Band 6)**

If you're looking for a career move that will enable you to contribute to a growing and inclusive community, please apply and submit your resume and related information online at:

[ADP Workforce Now - Career Centre](#)

**Deadline for applications is March 17, 2020.**

We thank all applicants for their interest, however, only those being considered for an interview will be contacted.

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.