



The Township of Oro-Medonte requires a **Municipal Law Enforcement Officer**

The Township of Oro-Medonte is a picturesque and progressive community nestled between the cities of Barrie and Orillia in the County of Simcoe. This rural community of approximately 22,000 is currently accepting applications for an experienced municipal professional, with the knowledge, skills and abilities to provide exceptional customer service in the education, investigation, compliance & enforcement of Municipal By-Laws and related Provincial Legislation to fill the role of **Municipal Law Enforcement Officer**.

Reporting to the Chief Municipal Law Enforcement Officer the successful applicant will join the Development Services Department dedicated to maintaining a superior level of service to the public.

The Municipal Law Enforcement Officer duties shall include enforcing proactively and reactively complaints or issues related to Township By-laws and including site visits, witness interviews, consultation with property owners and notification of contravention. Maintain positive, tactful, demeanor in confrontational situations with the public, making on-the-spot decisions. Issue Notices, Orders, fines and attend Property Standards Appeal Committee hearings as required. Must be willing to wear a uniform as supplied and maintain a neat and professional appearance at all times.

The successful applicant shall have completed a minimum of a two year college program focusing on law and security courses; minimum of one year related experience; knowledge of the standard practices & procedures of the Ontario Court System; knowledge, interpretation and application of Municipal By-laws and Provincial Legislation; knowledge, interpretation, and application of Property Standards legislation. Certification by the Ontario Association of Property Standards Officers would be considered an asset, equivalent education and experience may be considered. In addition, they must be capable of working in adverse conditions including uneven surfaces and weather conditions; and act in a professional manner at all times. In addition, the incumbent must hold the appropriate motor vehicle licence (G) classification as outlined by Government Regulations and be willing to work varied shifts including days, evenings and weekends.

This is a full-time, permanent bargaining unit position and offers a salary commensurate with experience and education with a salary range of \$25.10 to \$30.17 per hour (2018 rate), plus a competitive and attractive benefit package. Please address your resume to the attention of: **Tamara Obee, CHRL, Manager Human Resources, Health & Safety**, and deliver by **12:00 noon, on Friday, October 18, 2019**.

**Township of Oro-Medonte
148 Line 7 South, Oro-Medonte, ON L0L 2E0.
Phone (705) 487-2171 email: careers@oro-medonte.ca**

A detailed job description is available on our website www.oro-medonte.ca

The Township of Oro-Medonte is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township of Oro-Medonte Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process. We thank all applicants; however, only those considered for an interview will be contacted. Personal information is collected pursuant to The Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of the candidate selection. Questions about this collection should be directed to The Manager Human Resources, Health & Safety.